

EMERGENCY WORKS SCHEME

CIRCULAR 0018/2011 ISSUED ON 9 MARCH 2011

NOTES ON UPDATED CIRCULAR/APPLICATION FORM FOR EMERGENCY WORKS IN SCHOOLS

Main changes:

- Local contribution no longer required.
- Funding now available to schools in need of resources on receipt of an enrolment application from a special needs pupil as well as in an emergency situation.
- If there is a shortfall in funding schools may now use funding allocated under the Grant Scheme for Minor Works to supplement the grant.
- Schools are no longer required to indicate how the Grant Scheme for Minor Works has been spent over the past five years.
- Section 3 of Application form must be completed by an appropriately qualified Consultant (guidelines given).
- A minimum of four suitable Consultants should be identified for consideration and fee quotations and the one most suitable selected on objective criteria. School authority must appoint the relevant consultant for that task only and not enter into any commitments regarding an overall appointment or fees for works other than the preparation of the report and must make this clear to the Consultant before the appointment is made.
- Photographic evidence of the affected area is mandatory.
- In relation to projects to facilitate the inclusion and access of pupils with special needs, supporting documentation (outlined in circular) is mandatory.
- In cases where costs are recoverable from an insurance company the school must agree to refund the recovered amount to the DES.
- A 'pass/fail test' has been added to application - 'YES' must be answered to all questions on application form or application won't be considered.
- Schools allocated funding must sign up the Department's energy website www.energyeducation.ie if they haven't already done so.