ACTION SHORT OF STRIKE SUMMARISED:

From Monday 13th April 2015, until further notified to the contrary, INTO members are instructed to:

**System Level**
- Boycott all new initiatives.
- (Principal members) Not co-operate in the preparation of the Annual Governors’ Report nor to provide this report to any outside agency who may seek or request it.
- Not to provide DE or any other outside agency with any data or information requested about the school where this information or data may be used to rank, compare or assess the school. Members should continue to provide annual census data to DE and the monthly returns.
- Continue with the boycott of the new Assessment Arrangements as per Bulletin No 4 September 2014.

**School Level**
- Directed Time
  - Not to undertake any Directed Time. Members are to teach their teaching hours only and should undertake to prepare, plan and assess for their pupils at a place and time of their choosing.
- Performance Review Staff Development [PRSD]
  - Cease to participate in all PRSD activities. Those members who have not yet completed all the PRSD stages are permitted to continue working their way through these stages up to UPS 3. Members who are in receipt of an additional point or points for administering PRSD schemes in their school are permitted to continue with this work.
  - Provide only one written report per pupil per year.
  - Participate in only one formal parent/teacher meeting per pupil per year.
  - Not to carry out administrative or clerical tasks which should be completed by administrative or support staff.
  - Work strictly to rule with respect to the provision of cover for absent colleagues.
  - Only provide to principals, annual schemes of work and termly/six weekly planners.

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**IRISH NATIONAL TEACHERS’ ORGANISATION**

**Cumann Múintear Éireann**

**Time for Action**

Effective from Monday 13 April 2015
The recent ballot of INTO members delivered a resounding mandate that INTO members are no longer prepared to observe from the side-lines as the education system is torn apart and the education of children is put at risk. In accordance with the decision of 97% of those who voted, the Northern Committee has agreed that effective from Monday 13th April 2015 INTO members will begin a programme of **ACTION SHORT OF STRIKE**. This action will have a two pronged focus: firstly at System Level (DE/ELBs/CCMS etc.) and secondly at individual School Level. Therefore from Monday 13th April 2015, until further notified to the contrary, INTO members are instructed:

**SYSTEM LEVEL**

**Boycott all new initiatives:** Members are instructed to refuse to implement any new initiatives and cease to engage in any current initiatives that have not been fully agreed with INTO Head Office.

**Not cooperate with the preparation or circulation of Annual Board of Governors’ report:** Principals are instructed not to assist in compiling the Governors’ report nor should they provide this to any outside agency including DE, ETI or any external agency who seek or request it.

**Data to DE and other Outside Agencies:** Not to provide DE or any other outside agency with any data or information requested about the school where this information or data may be used to rank, compare or assess the school. Members should continue to provide annual census data to DE and the monthly returns.

**Continue to boycott the new Assessment Arrangements:** INTO members should continue with their boycott of the new Assessment Arrangements as per bulletin No.4 issued September 2014.

**SCHOOL LEVEL**

**Directed time:** Not to undertake any Directed Time. Members are to teach their teaching hours only and should undertake to prepare, plan and assess for their pupils at a place and time of their choosing.

**School bus duties:** On Health and Safety grounds supervision carried out pre or post school which has been previously undertaken is exempt from this action.

**Pre-school supervision:** INTO school staffs at a local level should decide arrangements for supervision pre-school for the duration of this industrial action.

**Open nights:** INTO school staffs at a local level should decide whether to exempt open nights from this industrial action.

**Performance Review Staff Development (PRSD):** Cease to participate in all PRSD activities. Those members who have not yet completed all the PRSD stages are permitted to continue working their way through these stages up to UPS 3. Members who are in receipt of an additional point or points for administering PRSD schemes in their school are permitted to continue with this work.

**Provide only one written report per pupil per year:** All reports should be meaningful and concise. Individual topics should not exceed 50 words and the total report length should not exceed 500 words per pupil.

**Participate in only ONE formal parent / teacher meeting per pupil per year:** Following the issuance of the pupil report, teachers should participate in the arrangements for meeting parents/carers to discuss pupil progress and the content of the report.

**Only attend ONE meeting a fortnight:** This meeting must be of no more than one hour in duration. Such meetings must have clear and justified purpose, only involve teachers who need to be present and have an agenda with relevant papers circulated in advance.

**Not undertake Administration / Clerical tasks that should be carried out by clerical or administrative staff:** INTO members are to withdraw from duties which should be completed by administrative or clerical staff at schools.

**Only provide cover in strict accordance with the Jordanstown Agreement:** Teachers are not required to supervise and teach pupils for absent colleagues in schools with an average daily enrolment of 222 pupils or less, in primary 1 and 2 classes of all primary schools and in nursery classes of primary schools. Teachers are also not required to supervise and teach pupils for absent colleagues in schools with an average daily enrolment greater than 222, after the second day on which a teacher is absent or from the first day if the teacher’s absence was known to and agreed by the Board of Governors. Rota arrangements should include all teachers, including all members of Senior Management Teams.

**Only provide, to Principals, annual schemes of work and a copy of their six week /termly planners:** All other notes either daily or weekly are for your own personal use and should not be provided to school management or any other body.

**Special Needs:** Members should take cognisance of any educational or care plan for the young persons in their charge who have special educational needs and ensure they are not negatively impacted as a consequence of this industrial action.