October 2016
INTO members to continue with updated Action Short of Strike Action. This bulletin supersedes all previous bulletins in relation to Action Short of Strike. Please refer to the INTO website for Updated Action Short of Strike leaflet. Therefore, from **Monday 24 October 2016**, until notified to the contrary, INTO members are instructed:

**At a System Level**

- Boycott all new initiatives;
- Principal members are not to co-operate in the preparation of the Annual Governors’ Report nor to provide this report to any outside agency who may seek or request it;
- Principal members are to produce one annual financial plan per year, after the final school budget has been allocated. Such plans should only be reflective of the year immediately following the date of allocation.
- Not to provide DE or any other outside agency with any data or information requested about the school where this information or data may be used to rank, compare or assess the school. Members should continue to provide Annual Census Data to DE and the monthly returns;
- Continue with the boycott of the new Assessment Arrangements as per Bulletin No. 2 January 2016 (available on the INTO website).

**At a School Level**

- Not to undertake any Directed Time. Members are to teach their teaching hours only and should undertake to prepare, plan and assess for their pupils at a place and time of their choosing;
- Cease to participate in all PRSD activities. Those members who have not yet completed all the PRSD stages are permitted to continue working their way through these stages up to UPS 3. Members who are in receipt of an additional point or points for administering PRSD schemes in their school are permitted to continue with this work;
- Not to attend any meetings held outside of normal teaching day. This includes prize and parents’ nights. Urgent meetings triggered by academic or pastoral concerns are exempt;
- Provide only one written report per pupil per year;
- Not to carry out administrative or clerical tasks which should be completed by administrative or support staff;
- Work strictly to rule with respect to the provision of cover for absent colleagues;
- Only provide to principals, annual schemes of work and termly / six weekly planners;
- To return to the pre-November position that existed in individual schools in relation to requests to make pupil workbooks available for any internal evaluations or monitoring (book scoop); to a maximum of two requests per year;
- Not to take part in any form of classroom observation outside the agreed PRSD scheme unless carried out by the school principal. (The principal may not delegate this duty). Such classroom observations should be by negotiation and should:
  > be the subject of one agreed target;
  > have one week’s notice;
  > ensure that feedback is provided if requested by the observed class teacher;
  > be limited to a maximum of one observation per term.

Any change to this industrial action will be communicated to members immediately.