

Report of Education Needs for the purpose of Assessment of Need (Disability Act 2005)

The *Guidance Note for Schools* should be read prior to completion of this report. A video is available on the NCSE website to aid in **completion of this report**.

Section 1 Education Needs

Section 2 Assessment of Education Needs

Section 3 Priority Education Needs

FOR NCSE OFFICE USE ONLY

Date Report Sent to School: / /	School Name:
Date Report to be returned to NCSE: / /	Roll No:
Student Name:	PPSN:
Address:	Date of Birth: / /

Key Notes for completion of this report:

1. This is a fillable PDF form. Please complete all sections by typing directly into the form.
2. The form should be completed by the school principal, deputy principal or a teacher nominated by the school principal who is familiar with the student.
3. The Report of Education Needs for the purpose of the Health Service Executive (HSE) Assessment of Need (AON) process (Disability Act, 2005) is informed by school based data.
4. If additional education needs have not been identified for the student, please complete up to and including section 1.2 and return to the NCSE.
5. Ensure that the Student Support File is to hand when completing this form.
6. Only include data contained in the current Student Support Plan.
7. No additional school-based assessments are required in order to complete this form.
8. In section 3.2 – Ensure the form is signed off by the principal or deputy principal and includes the names and details of other persons involved in the completion of this report of education needs for the purpose of AON.
9. Child Safeguarding concerns should be dealt with in accordance with the Children First Act 2015.
10. The HSE obtains consent from parents/legal guardians prior to starting this process. This consent allows the data sharing between education service providers (school), HSE and NCSE. Additional parental consent is not required to complete this form.
11. If you require help in completing this form, please contact the NCSE helpline at **01 603 3456**.

Legal Responsibility

Assessment of Need process is a HSE led process. The Disability Act 2005 outlines the legal responsibility for the AON process which lies with the HSE. Within the Disability Act the HSE may request the NCSE to nominate a person to assist an education assessment which feeds into the HSE process.

Section 2 – Assessment of Additional Education Needs for the purpose of AON

2.1 Assessment approaches

Schools use a range of assessment approaches to identify student's needs. Please tick only the approaches you have used to identify need for this student.

Assessment Approaches	Tick ✓ as applicable
Information from previous setting (pre-school, primary, specialist setting)	
Parental/Guardian consultation and/or interview	
Review of student support plan and response to intervention to date	
Teacher assessment/observation measures formal and informal	
Student consultation – My Thoughts About School Checklist	
Teacher-designed measures/assessments	
Basic needs checklist	
Environmental checklist	
Literacy assessment	
Maths assessment	
Screening tests of language skills	
Behaviour observations including ABC charts, frequency measures	
Screening measures for social and emotional needs	
Intake screening test results (post primary)	
Please identify other data used to inform identification of student's current education needs e.g., professional reports. Please list:	

2.2 Identified Additional Education Needs for the purpose of AON

Area of identified Additional Education Needs in the current Student Support Plan. Complete only the sections below relevant to the needs of the student.	Tick ✓ area(s) of need identified
Literacy	
Summary of student's education needs (max 100 words)	
Maths and Numeracy	
Summary of student's education needs (max 100 words)	
Language and Communication	
Summary of student's education needs (max 100 words)	

Area of identified Additional Education Needs in the current Student Support Plan. Complete only the sections below relevant to the needs of the student.	Tick ✓ area(s) of need identified
Other Learning and Academic Skills	
Summary of student's education needs (max 100 words)	
Social/Emotional and Self-regulation Skills	
Summary of student's education needs (max 100 words)	
Motor Skills Fine Motor (e.g. Handwriting) Gross Motor (e.g. PE/Sports)	
Summary of student's education needs (max 100 words)	

Area of identified Additional Education Needs in the current Student Support Plan. Complete only the sections below relevant to the needs of the student.	Tick ✓ area(s) of need identified
Life Skills and Independence Skills	
Summary of student's education needs (max 100 words)	

Section 3 – Priority Additional Education Needs

3.1 Priority Additional Education Needs for the purpose of AON

Outline the additional education needs from section 2.2 being prioritised in the current Student Support Plan. When completing this section it may be helpful to refer to the Guidance Note for Schools.

The school has identified that _____ has priority additional education needs in the area(s) of: _____
(insert student name)

(max 250 words)

3.2 Persons involved in Assessment of Education Needs for the purpose of AON

Please list name(s) of persons nominated by the principal to complete this Report of Education Needs.

Name: _____ Position in school: _____

Name: _____ Position in school: _____

Name: _____ Position in school: _____

I am satisfied that the information completed on this report constitutes data on the Student Support Plan and reflects assessments carried out by the school.

Name of Principal/Deputy Principal: _____

Signature of Principal/Deputy Principal: _____

School Name: _____

Roll No: _____ Date: / /

Report to be returned to NCSE at aon@ncse.ie upon completion.