

## Appendix F (d)

### Application to the Primary Staffing Appeals Board for the 2025/26 School Year

#### Criterion D – Application for temporary English as an Additional Language (EAL) support for the 2025/26 School Year (Note – only considered at June and October 2025 Appeals Board)

The Appeals Board will consider applications for additional EAL support as outlined in Circular 0011/2025, Staffing Arrangements in Primary Schools for the 2025/26 school year.

Schools are reminded to initially complete **Form Prim-EAL 2025/26** in respect of EAL resources. If a school authority is not satisfied with the Department's decision on its application for language support, an appeal may be submitted to the Primary Staffing Appeals Boards on Appendix F (D).

Part 1 School staffing details.

Part 2 Information specific to the particular appeal criterion.

Part 3 allows for any further information relevant to the appeal to be submitted.

### Part 1

Roll No: \_\_\_\_\_

School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

Contact No: \_\_\_\_\_

Email address: \_\_\_\_\_

School Category:

- Ordinary
- Gaeltacht
- Gaelscoil
- DEIS Urban Band 1
- Other

If "Other" please specify \_\_\_\_\_

1. Please state the valid enrolment on:

30 September 2023 \_\_\_\_\_

30 September 2024 \_\_\_\_\_

30 September 2025\* \_\_\_\_\_

\* Use projected figure for appeals submitted to meetings before September

2. State details of staffing posts:

	2024/25	2025/26
<b>Post Type</b>	<b>No of Posts</b>	<b>No of Posts</b>
Total Full-Time Teaching Posts including Principal		
<b>Breakdown of Teaching Posts as follows:</b>		
Principal		
Mainstream Class Teacher(s) including developing post(s)		
S.E.T. post		
Special Class Teacher (exact category)		
EAL Language Support Post(s)		
Other Teaching Posts (give details)		



## Part 2

### Criterion D – Application for temporary English as an Additional Language (EAL) support for the 2025/26 School Year

#### EAL Supports:

Schools are reminded to complete **Form Prim-EAL 2025/26** in respect of EAL resources for eligible pupils as outlined in the form.

An allocation in respect of language support may be provided to schools based on the information supplied in **Form Prim-EAL 2025/26**.

If a school authority is not satisfied with the Department's decision on its application for language support, an appeal may be submitted to the Primary Staffing Appeals Boards on Appendix F (D). **As this criterion relates to an initial application process, the Appeals Board can only consider appeals under this criterion at the June and October Appeals Board meeting.**

Having considered the circumstances outlined by the school and having regard to the high number of pupils requiring language support, an additional allocation may be approved to meet the educational needs of such pupils.

Schools are advised to consider the following before submitting an application for further language support:

#### 1. Permanent language support post(s) in 2025/26:

Alleviation measures in the form of permanent Language Support posts were put in place in the 2012/13 school year for schools with a high concentration of language support pupils. These schools will continue to receive this allocation in the 2025/26 school year. This allocation will be taken into account when considering an application for temporary language support.

#### 2. Special Education Teaching (SET) allocation:

The Special Education Teaching (SET) allocation provides a unified allocation for special education support teaching needs to each school based on each school's educational profile and also encompasses an element of language support allocation. Under this SET model, schools are frontloaded with resources to provide support immediately to those pupils who need it without delay.



**Certification of school management:**

- I certify that the details provided in this form are accurate and complete.
- I confirm that the pupils referred to above have been entered on POD
- I understand that if pupils referred to in this application leave the school, the temporary part-time allocation will be reviewed and the school's EAL allocation may be reduced
- I undertake to notify Teacher Allocations if pupils referred to in this application leave the school

Signature of Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of  
Chairperson of BoM / CEO of ETB: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Phone No: \_\_\_\_\_ Email: \_\_\_\_\_

Please forward the completed form to:

Primary Staffing Appeals Board  
Primary Allocations Section  
Department of Education  
Cornamaddy  
Athlone  
Co. Westmeath  
N37 X659