



Irish National Teachers' Organisation

Paid Internship – Belfast Based, 2022-2023

Statement of Conditions of Employment

The successful applicant will be an INTO member, with two years of continuous membership prior to date of taking up post, who will work as part of a dynamic team in Northern Office and will be assigned across the various activities of the Office which will include all main aspects of Northern Office work over the course of the year.

Status of Contract

The post will be filled on a fixed-term contract for the duration of the 2022/2023 school year. It is anticipated that the contract will be non-renewable.

Salary

This is a seconded position and appointment is subject to you obtaining secondment approval from your employer. Salary, for the period of secondment, will continue to be paid to you by DENI and INTO will refund DENI in respect of your salary up to a maximum payment of £41,094 (i.e. up to UPS3 on the pay scale). You will also continue to accrue pension credit as a teacher under the Teachers' Superannuation Scheme and INTO will also pay the employer pension contribution.

Subject to a maximum payment of £41,094 (up to UPS3).

Working Hours

The basic working week shall be 37 hours. The appointment may involve working outside normal office hours.

Holidays

As per Teachers' Terms and Conditions.

Pension

Appointees will remain members of the Teachers' Superannuation Scheme and will not be members of/contribute to the INTO Staff Pension Scheme.

Termination of Contract

The position may be terminated by either party on giving one months' notice or salary in lieu.

General

Any other matter concerning the duties and conditions of the secondment shall be determined by the Northern Secretary, in accordance with the INTO Rules and Constitution.