

To all schools

### Notice regarding Covid-19 Capitation funding supports

As you are aware, the provision of additional Covid-19 related funding to recognised Primary and Post-Primary schools in the free education scheme is ongoing to support them in fully and safely reopening in a sustainable way, while minimising risk associated with Covid-19. An additional €119 million of Covid-19 Capitation funding has been provided to date.

Standard capitation related grants have also continued to be paid in 2020 and 2021. This was to enable Boards of Management to retain Ancillary Staff on their Payrolls and to meet other school running costs.

The Department has completed the review of Covid-19 funding provided in Term 1 and can confirm that, in order to support schools in continuing to operate safely and to minimise the risk of the spread of Covid-19 during Term 3, the third and final round of Covid-19 Capitation funding for the 2020/21 school year will be provided by the middle of June.

Post-Primary Schools in the Fee Charging Sector whose application for Covid-19 capitation funding in previous terms was successful will automatically qualify for funding in Term 3.

Grant payments will be calculated using the same per capita rates applicable to Term 2 with adjustments made to those rates to reflect the period of school closures between 6<sup>th</sup> January and the second week in February when the phased re-opening of schools commenced.

COVID-19 Capitation Grants Term 3 - Rates per pupil		
Primary Schools	Mainstream	Special Classes/Special School
Enhanced Cleaning	€21.00	€25.67
PPE	€15.00	€60.00
<b>Note:</b> Grants paid to schools with an enrolment of equal to or less than 60 pupils are based on a minimum enrolment of 60 pupils.		

COVID-19 Capitation Grants Term 3 - Rates per pupil		
Post-Primary Schools	Mainstream	Special Classes
Enhanced Cleaning	€11.00	€13.33
PPE	€24.00	€96.00
Enhanced Supervision	€35.00	€35.00
<b>Note:</b> Grants paid to schools with an enrolment of equal to or less than 200 pupils are based on a minimum enrolment of 200 pupils.		

The rates of grant are as above and schools are advised to refer to circulars 0045 and 0046/2020 published on the Department's website in July 2020 at <https://www.education.ie/en/Circulars-and-Forms/Active-Circulars/> for further information in relation to how these grants are utilised.

Further information in relation to grant rates and payments are available at Appendix A as follows:

- Adjusted Grant rates, to take account of school closures in Term 2, for use by schools that may wish to estimate the value of the grants they will receive
- Illustrative examples of the value of these grants payable for schools of various sizes.

Schools may continue to utilise funding provided across the range of grants to ensure adequate cash flow at certain times. However, income and expenditure must continue to be recorded in school accounts and attributed to the individual grants as appropriate. Schools are reminded to ensure that stocks are managed and procured appropriately to any avoid overstocking of supplies. This is to ensure value for money is being achieved and to avoid wastage.

Any unspent Covid-19 Capitation related grants for the 20/21 School Year should be returned by schools to the Department's bank account by electronic funds transfer by 30<sup>th</sup> September 2021. One lodgement covering all grants (Enhanced Cleaning, PPE, Aide and Enhanced Supervision as appropriate) should be made.

Details of the funds being returned should be emailed to the Department by schools, except those in the ETB Sector.

ETBs will also be required to return any unspent funds for their schools to the Department's bank Account. ETB Financial, and Administrative Personnel Section will be in further contact with each ETB Head Office in the coming days with additional information on the arrangements for the ETB sector.

Further details in relation to these arrangements are included at Appendix B.

Again I would like to acknowledge the ongoing work of the school community in meeting the challenges of limiting the risk of the spread of COVID-19 in schools. The Department very much appreciates the dedication, support and collaboration of all members of the school community in ensuring that the infection control measures put in place in line with the school COVID-19 response plans are effective in making schools safe for children and staff.

Yours faithfully

Deirdre Shanley  
Assistant Secretary

Appendix A

Adjusted Grant rates (to take account of school closures in Term 2) for use by schools that may wish to estimate the value of the grants they will receive for Term 3 of the 20/21 School Year

Primary	Rate	
	Mainstream	Enhanced
Cleaning	€17.20	€21.00
PPE	€12.30	€49.00
Post -Primary	Rate	
	Mainstream	Enhanced
Cleaning	€9.00	€10.90
PPE	€19.60	€78.40
Enhanced Supervision	€22.20	€22.20

Illustrative examples of the value of these grants payable for schools of various sizes

Primary Schools		
Value of Covid-19 Capitation Grants - Mainstream Rate - Term 3 20/21 School year		
Pupil Enrolment	Cleaning	PPE
Up to 60	€1,032	€738
100	€1,720	€1,230
200	€3,440	€2,460
400	€6,880	€4,920
600	€10,320	€7,380

Primary Special Schools		
Value of Covid-19 Capitation Grants - Mainstream Rate - Term 3 20/21 School year		
No of Teachers	Cleaning	PPE
1	€1,260	€2,940
2	€1,302	€3,038
3	€2,016	€4,704
4	€2,730	€6,370
5	€3,444	€8,036
6	€4,137	€9,653
7	€4,788	€11,172
8	€5,418	€12,642
9	€5,712	€13,328
10	€6,405	€14,945
11	€7,098	€16,562
12	€7,791	€18,179
13	€8,484	€19,796
14	€9,177	€21,413
15	€9,870	€23,030
16	€10,563	€24,647

<b>Post-Primary Schools</b>			
<b>Value of Covid-19 Capitation Grants - Mainstream Rate - Term 3 20/21 School year</b>			
<b>Pupil Enrolment</b>	<b>Cleaning</b>	<b>PPE</b>	<b>Supervision</b>
Up to 200	€1,800	€3,920	€4,440
400	€3,600	€7,840	€8,880
600	€5,400	€11,760	€13,320
800	€7,200	€15,680	€17,760
1,600	€14,400	€31,360	€35,520

**TO BE RETAINED FOR USE IF RETURNING UNSPENT COVID-19 CAPITATION RELATED GRANTS TO  
THE DEPARTMENT OF EDUCATION**

<b>COVID REFUNDS</b> <b>DETAILS FOR USE BY PRIMARY (except Community National Schools), VOLUNTARY SECONDARY, COMMUNITY AND COMPREHENSIVE SCHOOLS</b>		
<b>Department Bank Account details</b>	<b>Branch Name</b>	Danske Bank, 3 Harbourmaster Place, IFSC, Dublin 1, D01 K8F1
	<b>Account Name</b>	PMG Gen Remittance
	<b>Account Number</b>	10001155
	<b>Sort Code</b>	95-15-99
	<b>BIC</b>	DABAIE2D
	<b>IBAN</b>	IE16 DABA 9515 9910 0011 55
<b>Message/Legend to be used for the account to which the payment is being lodged</b>	COVIDREFUND immediately followed by School Roll No. e.g. COVIDREFUND31245A	
<b>Email address to which details of funds being returned should be sent</b>	covidrefundsdf@education.gov.ie	
<b>Details for inclusion in the email</b>	a) Subject line - School Roll Number followed by COVIDREFUND b) Total amount being returned c) Name and Phone number for contact purposes	

<b>COVID REFUNDS</b> <b>DETAILS FOR USE BY EDUCATION AND TRAINING BOARDS</b>		
<b>Department Bank Account details</b>	<b>Branch Name</b>	Danske Bank, 3 Harbourmaster Place, IFSC, Dublin 1, D01 K8F1
	<b>Account Name</b>	PMG Gen Remittance
	<b>Account Number</b>	10001155
	<b>Sort Code</b>	95-15-99
	<b>BIC</b>	DABAIE2D
	<b>IBAN</b>	IE16 DABA 9515 9910 0011 55
<b>Message/Legend to be used for the account to which the payment is being lodged</b>	COVIDREFUND immediately followed by the initials of the relevant ETB e.g. COVIDREFUNDCMETB, COVIDREFUNDMSLETB	
<b>Email address to which details of funds being returned should be sent</b>	financialetb@education.gov.ie	
<b>Details for inclusion in the email</b>	ETB Financial and Administrative and Personnel Section will be in further contact with each ETB Head Office in the coming days with additional information on the arrangements for the ETB sector.	

