## **BULLETIN 8**

## TRANSFER GUIDANCE

29<sup>th</sup> January 2021

INTO welcomes the advice issued to schools on 20 January 2021, by the Department of Education reminding all mainstream schools that ...

'they are expected to remain open during the current phase of restrictions, but this is exclusively for the purpose of accommodating supervised learning for children of key workers and vulnerable children. Schools should not be open for other purposes nor for children who do not fall within the definition of vulnerable, or children of key workers.'

INTO instructs members that, in line with the above advice, they should take no part in the organisation or administration of any assessments of pupils requested by parents or other schools in their primary school setting.

Principal members who are asked to facilitate tests of this nature should advise their Board of Governors that they are unable to do so, citing this guidance and contact Northern Office or their Northern Committee Representative immediately for advice.

Members are advised that, while parents are entitled to request the results of any standardised tests that have already been carried out by schools, they should reject any request either by parents or other schools, to use such results to rank order pupils, or to report any performance related assessments of pupils in any other form that are outside the normal practice of the school in which they work.

Principals and teachers are reminded that they are not required to sign any document to authenticate any scores for the purpose of selection by post-primary schools. Information to parents should be given in the customary fashion as previously used by the school pre COVID-19.



