



Circular Letter 0009/2022

**To: The Managerial Authorities of Recognised Primary, Secondary,
Community, and Comprehensive Schools
and
The Chief Executives of Education and Training Boards**

Building Momentum - A New Public Service Agreement 2021-2022

**Revision of Salaries for Special Needs Assistants (SNAs) with
effect from
1 February 2022**

1. The Minister for Education wishes to inform management authorities and SNAs of revised rates of salary with effect from 1 February 2022.
2. The revised salary rates have been introduced as a result of “Building Momentum - A New Public Service Agreement 2021-2022”.

Salary Increases with effect from 1 February 2022

3. Under Section 3.1.3 of the Building Momentum Agreement, the agreed outcome in relation to the Sectoral Bargaining Fund for Special Needs Assistants is to increase the LSI Point on the SNA salary scale only. This increase is to be applied from 1 February 2022.
4. All other points on the salary scale remain unchanged.
5. Revised salary scales, which implement this agreement and take effect from 1 February 2022, are attached at Appendix 1.
6. Hourly casual rates for SNAs are attached at Appendix 2.
7. All salary scales and hourly casual rates payable to SNAs set out in previous Circulars are superseded by the terms of this Circular with effect from 1 February 2022.
8. Overpayments will be dealt with in accordance with the procedures set out in Circulars 0084/2015 or 0032/2016 for staff employed by ETBs.



Circulation and Queries

9. Please ensure that copies of this circular are provided to all members of the Board of Management/Education and Training Boards and its contents are brought to the attention of all SNAs in your employment including those on leave of absence.
10. This Circular can be accessed on the Department's website under <https://www.gov.ie/en/circulars/>
11. Enquiries regarding this Circular should be e-mailed to: NTSPayroll@education.gov.ie

Sinead Keenaghan
Principal Officer
Payroll

Mark Bohan
Principal Officer
External Staff Relations

1st March 2022

Appendix 1



Special Needs Assistants

Special Needs (Child Care) Assistant	Pre-1 January 2011 Entrants 1/02/2022	Post-1 January 2011 Entrants 1/02/2022
	€ 27,116	€ 25,102
	€ 27,925	€ 26,718
	€ 29,103	€ 27,116
	€ 30,285	€ 27,925
	€ 31,469	€ 29,103
	€ 32,326	€ 30,285
	€ 33,299	€ 31,469
	€ 34,426	€ 32,326
	€ 35,226	€ 33,299
	€ 36,345	€ 34,426
	€ 37,469	€ 35,226
	€ 39,587	€ 36,345
		€ 37,469
		€ 39,587
Long Service Increment*	€ 42,190	€ 42,190

* after 3 years satisfactory service at the maximum

Appendix 2



CASUAL SNA HOURLY PAY RATES

Status of Substitute SNA	Ongoing Rate from 1/02/2022	Value of Statutory Annual Leave accumulated per hour worked from 1/02/2022
SNAs appointed on or before 31 December 2010	€14.94	€1.30
SNAs appointed on or after 1 January 2011	€13.83	€1.20