Appendix D

Special Education Teacher Shared Post 2024/25
SET hours may be combined with a principal release day (5 hours) in a maximum of 2 schools for this post

School Name of the Base School for this post		Roll Number	
		Email Address	
		Phone No	

School Address

1 post = 25 hours

Return this form by 29 February 2024 to: Primary Teacher Allocations Section, Department of Education, Cornamaddy, Athlone, Co. Westmeath N37 X659

Notification of a new full-time permanent post created by clustering Special Education Needs hours
(and principal release days, where applicable, in a maximum of 2 schools) for the 2024/25 school year

	School Name	Roll Number	Special Education Teacher hours in this clustered post	Principal release time (5 hours) in this post (if applicable)
Base School				
2nd school				
3rd school				
		Total	Total of 25 hours in this post	

This form should also be completed for a single school where principal release time is part of the post.
Declaration

I declare that the above information is correct and that I am in agreement with the proposed cluster arrangements for this post as outlined above.

Roll no._____ _____ Date _____ Contact No. _____
Principal of the base school in the cluster

_____ Date _____ Contact No. _____
Chairperson of BoM/CEO of ETB of the base school in the cluster

Roll no._____ _____ Date _____ Contact No. _____
Principal of the 2nd school in the cluster

_____ Date _____ Contact No. _____
Chairperson of BoM/CEO of ETB of the 2nd school in the cluster

Roll no._____ _____ Date _____ Contact No. _____
Principal of the 3rd school in the cluster

_____ Date _____ Contact No. _____
Chairperson of BoM/CEO of ETB of the 3rd school in the cluster